

## Trek Leader's Checklist – Modifications

### Check List

1. Obtain Required Permits (campfire, wilderness, etc.)
2. First aid training requirements and adequate first aid kits
3. Emergency Contacts (Troop, Parents, others)
4. All participants BSA registered
5. Crew size (primarily for backpacks/wilderness outings)
6. Training requirements met
  - HAT leader (Outdoor Awareness, Basic Backpack, Winter Backpack, Desert Awareness, Water Trek Leader, etc.)
  - water trek leader,
  - safe swim defense,
  - safety afloat,
  - swim check,
  - Leave No Trace
7. Medical Forms (Class 2, Class 3)
8. Menu Planning

### Qualifications/Responsibilities for Jr. Assistant Trek Leaders

1. Minimum First Class Rank
2. Commitment to participate in the trek
3. Prepare Trek Sheet
4. Maintain Sign-up Sheet
5. Work with Trek Leader on planning

### Deadlines

First Trek Sheet        4 weeks before trip  
Trek Leadership assigned    6 months before trip  
Sign-up Sheet 4 weeks before trip  
Tour Permit  
Medical Release Forms Up-to-Date  
HAT form  
Drivers List  
Revised Trek Sheet